YEARLY STATUS REPORT - 2020-2021

Part A
Data of the Institution

1.Name of the Institution	D.A.V. COLLEGE MUZAFFARNAGAR U.P.
• Name of the Head of the institution	Prof. Sanjeev Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01312620020
• Mobile no	9634996303
• Registered e-mail	davcollege066@gmail.com
• Alternate e-mail	info@davcollegemzn.org
• Address	Arya Samaj Road
• City/Town	Muzaffarnagar
• State/UT	Uttar Pradesh
• Pin Code	251001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**C.C.S. University, Meerut, U.P.**
• Name of the IQAC Coordinator	**Prof. Surendra Pal**
• Phone No.	**01312620020**
• Alternate phone No.	**01312620020**
• Mobile	**9457033863**
• IQAC e-mail address	**iqacdavmzn2016@gmail.com**
• Alternate Email address	**davcollege066@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.davcollegemzn.org/iqac/2019-20%20aqar_report.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.davcollegemzn.org/iqac/Calendar_session_2020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A**	**3.09**	**2017**	**22/02/2017**	**21/02/2022**

6.Date of Establishment of IQAC	**16/05/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B.Ed. Department	**Doctoral Fellowship**	**ICSSR**	**2020-21**	**130000**
Department of Mathematics	**JRF**	**CSIR**	**2020-21**	**19781**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	[View File](#)

9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Preparation for the implementation of New Education Policy 2020

Strengthening the mechanism for addressing the need of slow and advance learners

Enhancing teaching learning environment

The IQAC recommends the effective conduction of online classes in various department when the college was off due to Covid-19 pandemic.

Motivated faculty members for attending National/International seminars/webinars and for publishing research papers in Journals. As a result many faculty members attended seminars/webinars and published research papers in reputed Journals.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic calendar	The functioning of the programmme was held as per the Academic calendar.
Meetings with HoDs and faculty members to promote Quality programmes.	The IQAC encouraged quality programmes for promotion of academics, co-curricular, & research activities.
To promote more and more Online lectures, workshops, seminars to face the challenge of Pandemic Covid-19	Online classes were taken, Lectures were uploaded at YouTube, online seminars and various co-curricular activities were done and promoted.
To upgrade the technological support for providing online classes and other activities of the college.	For proper speed, Internet routers were installed at various places and cabling was done. Projectors, laptops were used in some of the departments for effective delivery of contents. Prompt services of outsource agency for networks and equipment's repair was assured.
To increase physical facilities like wash rooms construction and modifications, hand sanitization machines, sanitization of campus from time to time, seating arrangements of class rooms to be change according to social distancing etc. Also it is advised to distribute the packed refreshments in camps of NSS, NCC and Rover-Ranger Camps.	Considering the danger of pandemic Covid-19 few new wash rooms were made and some modification were brought. Hand sanitizations machines were installed at various departments and places in the college. The campus sanitization was also done from time to time. The class room seating arrangement was changed accordance to social distancing. The hygienic packed refreshment was distributed in camps of NSS, NCC and Rover-Ranger.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Management Committee	16/05/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	08/01/2022

15.Multidisciplinary / interdisciplinary

D.A.V. (P.G.) College provides a holistic multidisciplinary educational environment. For quality education, the institution aims to attain the higher global standards. The following are the multidiciplinary activities happening in the college for last successive years:

- The College has been awarded with illustrious financial grant under the Star College Scheme of DBT, Govt. of India. As part of this scheme several multidisciplinary hands-on training experiments, interdisciplinary projects, lab work and institutional visits have been conducted.
- The college has an active Research and Innovation Cell (RIC) to nurture research culture among the faculty members and students.
- To develop interdisciplinary research, innovation and training a soil-testing laboratory was set-up as one of our major incubation centre where farmers from various regions approach our lab and free facility is provided to test their soil samples.
- 'Legal Aid Clinic' is set-up by the department of Law for providing legal assistance to various problems of the community particularly for weaker section of the society. The people coming from the rural areas are also benefited with this assistance. This enriches the knowledge of Law students and their exposure to various legal problems of the community.
- Department of Teacher Education provides the internship programme for B.Ed. students at different schools as a part of its curriculum. During the internship programme students became professionally competent and gain experiential learning.

16.Academic bank of credits (ABC):

The college is registered on ABACUS-UP an Academic Bank of Credits developed by Uttar Pradesh Government. The teachers, officials and students are continuously and increasingly filling up their information on the portal. Furthermore, Academic Bank of Credit in the courses is yet to be implemented as the NEP2020 will be applicable in the next academic year i.e. 2021-22. Thus Academic Bank of Credits will be implemented in next year as per the guidelines of the affiliated colleges formulated by the University.

17.Skill development:

Skill development helps in building up self-esteem, confidence and leadership skills among learners. D.A.V. (PG) college has taken many steps to help students become more skilled and competent as mentioned below:

· To complement the discipline specified in university curriculum the college organizes extra-curricular activities to impart holistic and value based education.

· The three units of NSS frequently organize activities to promote community responsibility, social awareness programs, cleanliness campaigns etc. Thus in doing so the students are trained with the motto of NSS- "Not Me But You."

· The college units of NCC and Rover-Ranger are also training their cadets for community services and preparing the student for better citizen.

· To inculcate citizenship values, D.A.V. (PG) College organized various field trips to adjoining areas. With the help of star college scheme grant the departments of Bioscience, Botany, Zoology, Chemistry Statistics Physics were able to carry out educational lab/ visits/ field trips. Some of them include a visit to Regional Science Centre Dehradun and Advance Centre of Molecular Diagnostics Lab, guru Ram Rai Medical College, Dehradun.

· Employable Skill: A six day Farmers Training Programme on "Mushroom production technology" was organized by Department of Biosciences during 14th to 19th December 2020. Twenty (20) farmers/ youth from Kukra, Jhabrera, Nara, Jaroda, and Bhangela villages of Muzaffarnagar District enrolled for the training. The main objective of the training programme was to provide first-hand training on production technology of White Button mushroom, and mushroom spawn production to the trainees. The training was conducted in two-way

interactive mode i.e. theory and practical. The topics covered during the training programme were: Importance of mushroom production for increasing farm income, Introduction to cultivable mushroom, Mushroom substrate preparation, Production technology of Button mushroom, Mushroom spawn production etc. Production of spawn was done using wheat grain and millet for the cultivation of white button mushroom (*Agaricus bisporus*).

The workshop has been divided into two phases – Inaugural session and Technical Session. The keynote address was delivered by Dr. Manju Chauhan, Head, Department of Biosciences. She elaborated on several aspects of mushrooms including some of the theoretical aspects of the cultivation part. The hands on training was conducted in the Bioscience Microbiology Lab. Dr.Manju Chauhan began with a video demonstration of the techniques involved augmenting the video with explanations and interactions whenever needed. After the demonstration everything was executed practically and the participants were required to repeat the steps after the instructor.

The students participated enthusiastically and finally packed bags were kept in the room. The fruit body flushing started about three weeks later. Many participants made setups in their house enthusiastically and cultivated mushrooms there after getting training from the Department of Biosciences.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

D.A.V. college, Muzaffarnagar offers the undergraduate courses in Hindi, History, Drawing & Painting. The curriculum of all these three programmes comprises courses that enrich student's knowledge of history and tradition in India. These courses are integral to each other in foregrounding and shaping the relationship between language, history and culture in India. Apart from the prescribed curriculum, theses departments conduct several co-curricular programmes that aim to disseminate history, culture and knowledge traditions among the students of the college. The department of Drawing & Painting organizes every year an exhibition of Art and Culture. The students of B.Ed. are studying the topics of Indian Philosophers, Ancient Education System & Vedic Mathematics that contributes in appropriate integration of Indian Knowledge system.

D.A.V college, Muzaffarnagar is also regularly organizes SPICMACAY programme. SPICMACAY organizes a wide range of cultural events such as concerts, workshops, and lecture demonstrations by renowned artists, musicians, and dancers. The organization's efforts have

played a significant role in reviving interest in classical Indian arts among the younger generation and have helped to preserve and promote these art forms for future generations. In addition to organizing events, SPICMACAY also runs a number of educational programs and initiatives aimed at introducing young people to Indian classical arts. For example, the organization conducts music and dance appreciation workshops, which provide an opportunity for students to learn about the history and techniques of Indian classical music and dance. *Mr.R.M. Tiwari* of the college has been integral part of SPICMACAY and has played a major role in its growth.

To include students from diverse linguistic and economic background, D.A.V. College offers bilingual mode of lecture delivery. Apart from this, official communications, minutes of the meeting and important college publications are bought out in bilingual mode. The books in Hindi language are also available for each subject in college as well as departmental library. Some of the reference books are also available in Hindi language.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses offered by the college are based on curriculum designed by CCS University, Meerut. Few faculty members of the college are also involved in preparing the curriculum by participating in curriculum construction committees and as a member of BoS. Thus University itself is responsible to brought in Outcome based education into its curricula by introducing Program Outcomes, Program Specific Outcomes and Course Outcomes into its each syllabus and this syllabus has to be implemented in its affiliated colleges. The college empower students by motivating them to become a good citizen, teachers, entrepreneurs, scientists, soldiers and administrator. Some of common outcomes outlined for the various courses offered by the college are- Knowledge acquisition, analytical skills, application of knowledge and problem solving. The college organizes various activities to provide interactive platform for knowledge acquisition.

Furthermore, discussions held during regular classes about the text, references to handle real-time problems and challenges assist students' in identifying more problem areas and also helps them in analyzing and developing solutions using basic principles of their subjects.

20.Distance education/online education:

After the Covid-19 pandemic the college has encouraged online

classes so that courses can be completed in time. The teachers also took classes, whenever required though online mode (through Zoom /Google meets). The teacher provided e-contents, notes of important topics to their students in group constituted for their respective classes in online mode. The students are benefited by this when their was no other way to interact them. In addition to it the teacher also uploaded their lectures on YouTube.

To enhance the quality of online lecture delivery the college provided access to use the technological tools for teaching-learning activities. The college computer laboratory was also made available for teachers and students. Further, Principal and teachers hold their meetings with students or staff members through online mode. Their problems regarding teaching and learning were solved in this manner.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**24**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1758**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1005**

File Description	Documents
Data Template	[View File](#)

2.3	**1285**

Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**82**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**0**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**51**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**24607681**
4.3 Total number of computers on campus for academic purposes	**303**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

D.A.V.(P.G.) College, is a grant in Aid college affiliated to the CCS University Meerut and running the curriculum framed by the University. The college delivers the curriculum prescribed by the university in a systematic, time bound and transparent manner. The

updated course structure, with names and combinations of papers offered by the college is specified in the Admission prospectus and on the College website.

Teachers in charge of the department prepare academic calendars and allocate papers to faculty members. They also ensure that departmental and college libraries as well as laboratories are stocked with the requisite books and other necessary resources. The clear focus on the implementation of syllabus is on approach leading to the critical and collective understanding of scientific, technological and environmental issues as per the need of the hour. Timely completion of the syllabus and the performance of students are reviewed in departmental meetings.

Classroom teaching is supplemented with audio visual resources, ICT tools, individual mentorship, tutorials practical, remedial classes and a regular feedback mechanism. Continuous evaluation is conducted through presentations, assignments/projects, class tests and group discussion and organised quiz. The internal assessment marks are uploaded on the University website.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

D.A.V.(P.G.) College strictly adheres to the academic calendar of the CCS University for admission schedule, commencement and completion of classes, uploading of internal assessment marks and semester exams. In addition, the college also prepares its academic calendar that outlines a tentative schedule for all curricular and co-curricular activities. The college ensures timely completion of syllabus, revision and internal evaluation through the reviews in departmental meetings. In addition, timetables are prepared before the beginning of the academic session.

The teacher engages in teaching as per their time-table. They conduct tests, quizzes, presentations, assignments and projects for the continuous internal evaluation of students. The performance of students in these tests and assignments is then tabulated for calculating their internal assessment. In the session 2020-21, as a

result of the pandemic the online classes were frequent and the evaluation of students in some courses also took place in online mode. In the absence of any possibility for Physical interaction, a teacher primarily relies on these practices.

The corrective actions are initiated for improvement and delivery of contents. Oral, practical and term work examinations are conducted from time to time as per the circulars received from affiliating universities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in **A. All of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college runs the syllabus that is prescribed by the University, but the Board of Studies across all subjects have members from our college also, they take into account the cross-cutting issues relevant to professional ethics, Gender, Human Values, Environment and sustainability into the curriculum.

For professional ethics the syllabus of B.Ed, Botany and Law has many topics like- Code of Ethics for teacher, Intellectual Property Rights, Bioethics, Legal Rights and Duties etc.

For Gender sensitization B.Ed. has one complete paper named 'Gender School and Society', in English the topic Feminism and in sociology- Status of women & Women Empowerment. Higher Girls enrolment has been possible due to encouraging policies and the conducive environment.

For Human Values the syllabus of B.Ed., Hindi, History, English, Sociology, Drawing and Painting has topics such as Humanism, Concept of Art Beauty and Society, Karma, Educational Philosophers etc.

The Environment issues are addressed in almost all subject courses along with compulsory qualifying courses of Environment Science.

On the basis of the topic related to above mentioned issues various co-curricular activities are organized in both offline and online modes-such as poster making, Rally's, talks, Community awareness programmes etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

149

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may   **B. Feedback collected, analyzed**

be classified as follows   **and action has been taken**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1815

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1258

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Different students are different learners having different learning abilities. The college assessed the students based on academic performance, participation in discussions whether in class or in seminars, their attendance and formative and summative evaluations. on these basis slow learner and advanced learner are selected and

following measures are taken:

1. Specific measures for Slow Learners:

   - Slow learners were encouraged to seek guidance from fast learners by covering important topics, where they are struggling.

   - Slow learning students were provided assistance via doubt clearing sessions, extra classes and also in practical classes.

   - Mentor-mentee interaction also keeps faculty in constant touch with these students.

   - Tutorial classes were taken as remedial sessions for slow learners.

2- Specific measures for Advanced Learners :

   - Students were encouraged to participate in workshops, seminars and minor research projects which were organized under DBT Star College Schemes.

   - Department organized activities like quiz & interaction with scientists/academics related to on-going research.

   - Students were encouraged to write articles in college magazines.

   - University rank holders were motivated and encouraged to help slow learners and they were felicitated too.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4744	**82**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

D.A.V. (P.G.) College has adopted student's centric methodologies to enhance the learning experience of students. To apply the theory and academic content to the real world the students are made engaged intellectually, emotionally, socially and physically by posing questions, investigation, experimenting, problem solving and taking responsibility of different types.·

- **Multifarious Activities for Students: Many activities like field trips, industrial visits, visits to higher institutes were organized for students which are parts of the Biosciences, Zoology, Botany, Chemistry etc.**

- **Interaction with external Community: students of Biosciences interact with the farmers for soil testing of their fields & for organic farming, B.Ed. students are engaged in teaching outside the college during their internship.**

- **Hands-on training activities were conducted through workshops and minor projects organized under DBT Star Schemes.**

- **Students have participated in various co-curricular activities & outreach programmes such as annual sports-meet, photography & art competitions organized by various committees of college.·**

- **Students were encouraged to participate in various interaction and learning sessions organized through invited lectures/ seminars and conferences.·**

- **ICT enabled teaching and learnings: Projectors, Computers, Audio-Visual aids were used for effective teaching. Students were familiarized with the usage and learning by many online tools for various courses.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college follows ICT enabled teaching in addition to traditional teaching. The faculty members of our College use various ICT tools to enhance the conventional teaching learning process which makes learning more interesting and meaningful for the students.

- **All the departments of the college are Wi-Fi enabled and few of them have smart boards in the classrooms and well equipped seminar halls with computer and Projector facilities.**

- **The faculty members used many virtual platforms to teach and provided subject knowledge e.g. Google classrooms, Google meet, zoom MS teams to create virtual classrooms, collected assignments and shared notes as well.**

- **Apart from this, faculty members also used subject specific open access platforms like Sci-hub, Libgen (a digital library) and sometimes Wikipedia.**

- **The central library provides access to most of the books, e-books and issues them to students and faculty via online portals as most of the book's details are digitally entered in the computers.**

- **The faculty members used most of the computer application software such as PowerPoint presentations, stimulations and YouTube videos related to specific subjects for effective curriculum delivery or effective knowledge delivery.**

File Description	Documents
Upload any additional information	*View File*
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

44

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1322

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College has a very transparent and continuous internal assessment system that is supervised by the Internal Assessment Committee.

- **Internal Assessment related criteria and information were shared with the students during departmental orientations and during class as well as in labs.**

- **All the departments fulfill the continuous evaluation process by giving class tests, quiz competitions, assignments, class seminars and minor projects etc.**

- **During the covid 19 pandemic the internal assessment was carried out by evaluating the assignments prepared by the students for their courses offered and submitting to the concerned subject teacher. The concerned teacher evaluated it from 25 marks and online uploading of marks was done. But, after lockdown, internal assessment was carried out by using three components : class test (10 marks) assignment (10 marks)**

and attendance (5 marks).

- For B.Ed. programme the internal evaluation was of 20 marks and was done on the basis of task and assignment file prepared by the trainee.

- Evaluated answer scripts were shown and discussed with students followed by giving suggestions for improvement to students by teachers.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the best interest of students D.A.V. College has a robust mechanism to ensure the process of assessment is transparent.

- The attendance records and answer scripts of class test, assignment and minor project reports were discussed with students by teachers after evaluation. The students were asked to raise their concerns related to attendance and marks distribution awarded to them, if any.

- The class-rooms are also equipped with surveillance cameras where the students give their tests. Any problem related to cheating can be sought by seeing CCTV videos.

- If somehow, the concerns of students were not addressed satisfactorily they were asked to approach the teachers in charge for redressal. Principal intervention could also be brought in the same extraordinary cases.

- The moderation committees of each department moderate the marks given by individual teachers and then records are uploaded on the university website.

- If any discrepancies are noticed between marks obtained by students and those in marksheets prepared by University, the college assists the students in getting such mistakes

rectified as soon as possible by forwarding the letter to the Registrar to take action in appropriate time.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Enclosures of program outcomes are a broad spectrum of knowledge, skills, attitude and most importantly abilities of students that they acquire during their graduate and post graduate courses.

D.A.V. College offers a number of programs in science, humanities, Law and B.Ed. In self-finance schemes various courses like BBA, BCA, MCA, MBA, B.Com, M.Com etc. are running. Each of these courses have unique and well defined outcomes. The specific learning outcomes of various courses are available on the CCS university website.

Common Learning outcomes are :

- College has created an ecosystem for learning beyond the classrooms through co-curricular and extracurricular activities, for example through workshop/training and seminars, NCC, NSS and Ranger/Rovers.

- The students are taught to identify, analyze and formulate the real life problems and to reach valid conclusions using basic principles of the subject.

Mechanism of communication of program and courses outcomes:

- Fresh applicants can get required information from the college website as well as from prospectus.

- During the Admission process the students help desk apprise students of what to expect from various courses. The outcomes of various courses are clearly outlined during common as well as departmental orientation programs and the opening day of the session.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.ccsuniversity.ac.in/ccsum/syllabus.php
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluated the attainment of program outcomes and course outcomes using following measures:

- In direct measures the assessment for PG classes consists of internal (25 marks) and final semester exams of (75 marks) which include written test assignments, minor projects, practicals and viva-voce, etc. for internal exams. In UG classes of B.Ed., the internal assessment is of 20 marks and the annual examination is 80 marks.

- The external exam i.e. final semester exams are conducted by University and the outcomes can be tested as per University guidelines.

- The results of final semester exams are declared by the University. After the declaration, the results of each course are analyzed and discussed in the staff council meetings.

- In case of indirect measures the engagement of students and various curricular and extracurricular activities such as workshops, internships and minor project activities indicates the outcomes of their curricular activities.

- The alumni and students of the College who opted for higher education and employment also indicate the attainments of learning outcomes.

- **By analyzing the feedback received from different stakeholders**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1285

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.davcollegemzn.org/iqac/College_report_2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://davcollegemzn.org/iqac/Students_satisfaction_survey_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2146021

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

21

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

04

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://ugcnet.nta.nic.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

There are several benefits of innovations and knowledge transfer on

the institution and the wider community. By encouraging an innovative environment, the institution can create opportunities for students, faculty, and staff to develop new products and services, and solve complex problems. This can lead to the development of new technologies, processes, or approaches that can have real-world impacts and generate economic and social benefits. In line with this, the college undertakes an active research program. Nine departments pursue the doctoral research program in which thirty sixstudents are enrolled. To foster research aptitude, the college actively supports research projects at the post-graduation level also. Thus, Nine departments have engaged thirty sixstudents in this preliminary research work this year. To facilitate the research work, every year a budget is sanctioned for the equipment and consumables for the departmental laboratory on the basis of demand raised by the relevant departments.

The innovative ecosystem and knowledge transfer can be a powerful way for institutions to drive positive change and contribute to the public good. Consistent with this, the faculty and students of the college have contributed several path-breaking research works, published in top-end international journals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities, which involve engaging with local communities and addressing social issues can have a significant impact on students' holistic development. Through these activities, students have the opportunity to develop their knowledge, skills, and attitudes, and to become aware of the challenges facing the communities. Students can develop a deeper understanding of social issues and their root causes. They can also learn about the diverse perspectives and experiences of people in their communities, which can help them to develop empathy and a sense of social responsibility. By engaging in real-world problem-solving, students can gain valuable experience that can help them to develop their academic and professional skills as well as it may develop a sense of purpose and motivation.

The college has undertaken a NSS program in which 300 students have been engaged to conduct intensive social service in the local community like awareness programmes such as Covid-19 safety, road safety, energy conservation, yoga and Swatchta Abhiyan.

The college also actively supports Rover and Rangers activities. A 05 days camp was organized by the college in which 50 students participated.

The 14 college students are selected for the NCC 82, U.P. Battalion who performed social services.

File Description	Documents
Paste link for additional information	https://www.davcollegemzn.org/iqac/Extension_Activities.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1512

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

D.A.V College has an adequate infrastructure and physical facilities for teaching- learning processes. The College campus is spread over an area of 11.4 Acre with a built-up plinth of approximately 19040 m2. There are more than 50 fully ventilated classrooms that are used for lectures and examination seating plans. Every department has their laboratories which are fully equipped with consumable and non-

consumables. There is a common central instrumentation facility (CIF) in the department of Zoology and a Multidisciplinary instrumentation laboratory in the department of Biosciences and a well-equipped Computer laboratory in the Computer Science Department. The Department of Botany and Zoology maintained two museums. College has one 220 seated spacious, well-ventilated and well-furnished auditorium, a seminar Hall and a committee room with audio-visual facilities.

The campus is Wi-Fi enabled and has Smart display board, whiteboards, projectors etc. The Internet facility is available in each Lab / Department and across the campus through the firewall with 200 Mbps X 6 fibre optics bandwidth. There are more than 256 desktops and 17 laptops available in the college. Beside the central college library every department has their own library with sufficient numbers of books.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

D.A.V College lays immense emphasis on holistic and all-round development of the students and staff by providing various sporting activities. The college has an auditorium which is well equipped with light and sound systems to hold cultural activities and functions, a seminar Hall with Projector and sound system for organizing various seminars, guest-lectures, symposiums and workshops. The college also has a conference Hall for conducting various meetings. Besides this, there are ICT rooms in departments also where departmental activities such as seminars, cultural events and other co-curricular activities are organized under the supervision of the departmental cultural committee.

The College has excellent facilities for a number of indoor and outdoor games. It is very well known in the region for its achievements in sports and games, and has produced a number of players of national and international level in Athletics, Archery, Shooting, Wrestling, Judo and Kabaddi etc. During yoga divas every year, the college conducts special yoga practice sessions under the

guidance of eminent yogacharya in an open playground. Beside Playground College also have a well maintained 300mts track, table tennis, badminton, basketball & Volley-ball courts, a kabaddi and Hockey field and a multi-station gymnasium with modern fitness equipment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

51

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.davcollegemzn.org/dyfooter_menu.php?pid=13
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2460768

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

D.A.V. (P.G) College has a Central library which has a large collection of books in almost all subjects. Beside this few departments also have their Departmental library which has a good collection of Books, journals, Dissertation & Ph.D. Thesis. Central library issues membership cards to all students and maintains an entry register for students using the library facility. There is a proper reading room where students can study. For Divyangjans students' proper facilities are available so that they cannot be in trouble. College is planning for implementing automated library SOUL 3.0 software for Integrated Library Management System for its in-house operations and readers services.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

312670

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

280

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college maintains a policy of sustained and constant improvement in maintaining and utilizing the IT and Wi-Fi facility in the campus. The IT cell with the Principal as ChairPerson is entrusted to make recommendations for ICT policy to meet requirements of the College. The recommendations of the IT cell are placed before the Finance Committee and the Management of the college for approval. Keeping education and research in sync with modernization, the college has been leveraging ICT as a tool to induce strategic improvement and changes in both academic and administrative practices. The IT Cell plays an important role in creating an enabling environment for teaching, learning, research and governance. The entire college campus has fibre optic connectivity and Wi-Fi connections across the campus through fire-wall access. The college offers essential ICT services including Internet Access, Emailing, IT security, campus Wi-Fi, maintenance, Problem diagnostics and troubleshooting etc. through a network comprising up to 2000 users. The ICT services offered by the college remain operational 24x7. New features such as On-line E-Contents, etc. have also been provided by the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

303

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance of the entire physical infrastructure including new construction, classrooms and laboratories, is done through committees formed.

Science laboratories maintenance funds are allocated annually and purchases are made by invited tender from various vendors through newspapers. Specific equipment at the department, maintenance/repair is undertaken as per laid down procedures of Financial Rules of the college. The budgetary provision, purchases, services and overall management of the library are done by the library committee.

The laboratories are maintained by laboratory staff who are trained timely. Laboratory safety protocols are displayed. Repair and maintenance of equipment is taken up by authorized company dealers. Stock registers are maintained in each laboratory and physical verification is done by a constituted committee. Fire Extinguishers and safety instructions are displayed. Regular and private persons are taking care of housekeeping, security and horticulture services.

Sports committee and physical education department helps in sports ground maintenance. Funds are allocated from the general fund and students' sport fee.

The Account officer deals with purchase and procuring related issues and procedures including tenders after approval from the purchase committee. It also maintains records of machine/ equipment and other belongings of the college by maintaining a stock register.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1978

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

05

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.davcollegemzn.org/iqac/College_report_2020-21.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1582

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

36

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

30

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The representatives of students in various committees such as the student council, academic committees and disciplinary committees value the opinions and concerns of their peers and work towards

improving their academic and social environment. At the time of the organization of co-curricular and sports activities in the college, various groups of the student volunteers were formed that helped the organizing committee to maintain the discipline and assist the audience. Volunteerism of students in administrative tasks such as organizing events, assisting with registration etc. help them to develop leadership skills, build their resumes and contribute to the overall functioning of the college. Student involvement in debate teams and research groups encourages them to explore their interests and develop new skills. The involvement of students in NCC, NSS and Rover/Rangers programs encourage them to engage in activities that promote physical and mental well-being, social connection and personal growth.

The college has a provision to constitute a student council through election process as state government norms to provide students an opportunity to acquire the sort of communication and organization skills which help them in their future lives. In session 2020-21, the members of council were not elected because of covid-19 pandemic.

File Description	Documents
Paste link for additional information	http://davcollegemzn.org/iqac/College_report_2020-21.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

290

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

.Alumni committee has been constituted in the college to provide opportunities for the students to reconnect with the former students of the college. The committee organizes the alumni meet from time to time which provides a platform for alumni to mentor current students, offer advice on career paths and share their experiences and insights. The experiences and feedback of alumni play an important role in designing a job-oriented academic curriculum for better progression and skill enhancement of students. Individual departments also invited their alumni to deliver talks. Alumni remain always ready to financially support the funds of the college, support specific programs and contribute to the college's endowment. No alumni meet at college was organized in this session due to Covid-19 pandemic. However, the Teacher-Education department made an effort with their alumni to interact in online mode. Similarly, other departments also, have a telephonic conversation with their alumni to know their wellness in the disaster of Covid-19 pandemic.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The main vision of our college is to produce competent citizens for the future in every field. To achieve this college adopts a well decentralized and participative approach in managing every day work. In doing so everyone becomes responsive, accountable, transparent in implementing the policies. It also ensures good planning, monitoring and evaluation of academic curriculum. Thus Effective leadership and Governance promote a more cohesive and collaborative culture and ethos in the institute and establish good cooperation to form a wider community. The faculty is responsible enough for enriching academic policy since it has broad experience in the matter. There are different committees such as cultural committee, women cell, editorial board, proctorial boards etc. which perform their duties in shaping the personality of students. Thus the college environment plays a vital role in achieving its mission. Teachers act as facilitators to enlighten their students. Teachers also play an important role in decision making bodies of the college, they are always in close interaction with their students to make the environment friendly. The college teacher organizes activities for the enrichment of the student's holistic growth

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative approach is a systematic delegation of authority at all levels of the college. It has a clear impact on policy and practice for inclusive education. It is relevant in the current education system that colleges adopt this system for proper functioning and managing the institute. Students and faculty members participate in different activities to promote

culture and professional growth. Different committee is headed by a convener who conducts meetings and is responsible for maintaining the records for effective execution by the head of the institute. Various committees are formed in the beginning of the session such as- IQAC, Admission, Examination, cultural, Purchase, Disciplinary, Grievances Redressal committees which perform their work with autonomy. Women Cell, Guidance and counseling Cell & Placement Cell also works effectively for students.

Department is free to look after the needs of their faculty members. Proper attention is paid to the teaching- learning process. Guest lectures are organized for the best exposure and upgrading the departmental activities. To monitor the session, academic calendars are prepared. The members of the managing committee are always very enthusiastic about attending the NSS, NCC and Rover Rangers camps to motivate students for their all round development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college Strategic plan is effectively deployed in sync with the current requirement of the students. The Academic Calendar is decided prior to the start of the academic session. All efforts are made to stick to the schedule. However, in this year due to Covid-19 pandemic some problems arise that are overcomed by switching in online mode. Strategies for involving students in creative and innovative activities are designed by the respective committee incharge and executed accordingly. The committee also ensures the active participation of student volunteers for smooth organization of the activities such as NSS, NCC & Rover/Rangers camps. The student participation as volunteers to assist various sub-committees is welcomed and motivated. The Department of Biosciences has MoU signed with CRIS Laboratory, Dehradun for promoting the research collaborative programmes.The department of Teacher Education also signed a MoU with CSSS college, Machhara for research development and student exchange activities. All the departments of Arts and Sciences are promoted to enter into collaborative activity to increase the horizon for the students. The college is also planning to work for the implementation of NEP2020 as it is to be started

from the next academic session 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of D.A.V.(P.G.) College bodies are effective and efficient as visible from policies, administrative setup,service rules and procedures.

The governing bodies look into the administration and follow the rules. The principal is the sovereign head of the institute and looks after every requirement for the smooth functioning of the institute. The IQAC cell is responsible for the quality development and enrichment of the institute. The bodies are designed to facilitate the students from admission, payment of fee, class schedule, syllabi, access to library, grievances redressal, monitoring attendance, internal and external examination, marksheet and degree provisions.

Head of the departments take care of departmental growth and develop a sense of harmony among the faculty members for the development of students' attitude and growth. The College Account officer is sincere enough to carry on all the financial matters. The office superintendent deals with requests related to RTI's. The caretaker supervises the general maintenance of the college and working of the house keeping staff. In self finance courses the management committee is sought to create posts, appointments and follow service rules as per G.O.s, regulations and procedures mentioned from time to time by the state Government.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.davcollegemzn.org/dyleftmenu.php?pid=20
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The D.A.V.(P.G.)college implements several policies that support the welfare of the teaching and non-teaching staff.

- **During the Covid-19 pandemic, the college installed hand sanitizer dispensers to maintain a disease free environment. House keepers take proper measures to clean and sanitize the college premises.**

- **Medical reimbursements and many other allowances are facilitated to 4th class employees. The faculty members also get financial support from Teachers Welfare Fund when required in emergency needs.**

- **The promotion of teachers are considered on the basis of length of service and their academic achievement as per the**

> order of the UP Government in light of UGC regulations. The college ensures timely promotions of deserving teachers, through their quality appraisal by IQAC.

- Departments are well furnished and have computer systems with Wi-Fi. College has a reading room with monthly magazines, daily newspapers, journals.

- Desktop with printer, Laptop and Internet facilities are available to aid research.

- The Group Insurance scheme is also there for the permanently appointed staff at a low premium.

- The staff association is everytime active to provide a platform for grievance redressal to all staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system for teaching staff at D.A.V.(P.G.) College is based on statutory regulations issued by UGC-Career Advancement Scheme (CAS) guidelines and the U.P. government orders.

Faculty seeking promotion has to submit the duly filled form prescribed by Directorate U.P. Higher Education. The promotions of teachers are considered on the basis of length of service and their academic achievements, as per the orders of the UP government in the light of UGC regulations. The college ensures timely promotions of deserving teachers, through their quality appraisal by the IQAC. After the approval from IQAC a committee is constituted in which a Govt. Nominees, two to three subject experts, principal of the college and a member from the management committee are present. The teacher whose promotion is to be done has to appear before the committee. After the recommendation of this committee the file is sent to the directorate UP higher education for approval. This year one teacher got a promotion.

Appraisal of non-teaching staff is done upon filling in the form as per guidelines of the college. The non-teaching staff who fulfill the conditions laid down in the performance appraisal proforma are promoted to the next stage as per the vacancy available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

D.A.V.(P.G.) College, Muzaffarnagar is a government aided college; hence it complies with all the financial rules laid down by the U.P. Government. It has a permanent Accounts Officer who look after all these matters.

Internal Audit: The College endeavors to get all the projects and expenditures audited internally. The college appoints an Audit committee for its own annual internal audits. The college believes in efficient implementation of internal checks and controls in financial management.

External Audit: The state government performs annual external audits of all accounts of the college through auditors sent from the Audit department, Prayagraj. The external audit is performed by an auditing team of Accountant General of Uttar Pradesh. Annual

accounts along with the Statutory Auditor Report are submitted to the Audit Team formed by the Accountant General every year. There is a system for the evaluation of audit findings received from the auditors, and a deadline is set for the compliance to these findings.

The process flow of the mechanism is as follows:

1. Receiving Auditor's report.

2. Putting the Audit report before the finance committee for review

3. Designating employees for its effective implementation

4. Intimating the auditors about action taken on their queries.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For the effective functioning of a college, Fund mobilization and its optimal use are crucial parameters. Programmes offered by the college are both in grants-in-aid as well as self-financed modes. The fee structure for these programmes is determined by the state

government authorities and then adopted by the finance committee of the university.

Sources of Funds: State government grant, admission fee External agency (Govt. & others) funded projects, sponsorship, rents from shops, staff Alumni, auction of orchard products etc. Recently, the Department of Biotechnology (DBT) has been an important source of funding for the upgradation of UG labs. The college encourages faculty to apply & get grants for research projects and technology development from state government funding agencies, such as UPHED, UPCST, UPHESC etc. The college has received generous performance-linked funding from Central Government agencies also, like the UGC, CSIR, ICAR, DST, DBT, ICSSR, ICHR, ISRO, DRDO etc., under various schemes.

Fund Utilization: Apart from administrative and general expenses, funds are utilized towards academic expenses such as science laboratory maintenance and library expenditure. Convener of various committees also utilize the fund for organizing co and extracurricular activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance system of the college aims for continuous improvement in quality and achieving academic excellence. IQAC has contributed significantly to institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching-learning process, structures, and methodologies of operations, and learning outcomes at periodic intervals of time. IQAC is involved in organizing seminars/ workshops/ need-based training programmes for the faculty and staff members on teaching-learning process to upgrade their skills, creativity, instilling innovation, MoUs for nationalization/ internationalization of education, and dissemination of best practices with special care for rural and marginalized students. IQAC also facilitates Research & Development. IQAC audits the functioning of various committees with a view:

• **To assess the creative and extracurricular growth of the students along with their academic progress.**

• **To chalk out a methodology to guide slow learners and advanced learners.**

• **To make students more employable.**

• **To ensure that the students' achievements are properly highlighted to motivate them.**

• **To ensure that in the period of Covid-19 proper online classes are running so that students can easily prepare for their examinations.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvement made for the preceding five years with regard to quality are:

• **Documentation of the programme was done to keep records in hardcopy as well as digital form.**

• **Classes are equipped with LCD projector & smart board to enhance the use of ICT in teaching and learning process.**

• **Decentralization and participatory management are being fully exercised.**

• **Efforts were made to counsel students and support them during pandemic spread.**

• **The students are always encouraged to make extensive use of Information and Communication Technology (ICT) tools like YouTube videos to update themselves in accordance with the modern academic and co-curricular standards.**

• **Mechanism to enhance the ability of Slow learners has been**

developed by encouraging them to be more interactive, increase their participation in group activities etc. as a result of it their soft skills are nurtured.

· To cater to the specific needs on the basis of students' abilities, the IQAC has chalked out a detailed feedback mechanism for the teaching staff along with the students.

· Advanced learners get attention and recognition in academic spaces and extra-curricular activities. Cultural and academic societies encourage them to participate in inter-college, inter-state, national, and international competitions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The concept of gender equality means fairness of treatment for both men and women, in terms of rights, benefits, obligations and opportunities (International Labour Office [ILO], 2000. College is very keen on identifying the desires and aspirations of the new generation and the measures to enrich the abilities and professional skills of both boys and girls, without any discrimination. Gender equality has also been a paper in the syllabus of B.Ed. Program. The sociology subject also has topics of Women Empowerment, Status of Women in India etc.

Facilities generalized by the college for the safety of women are:

1. Separate girls' common room. Sanitary napkin vending machine and incinerator has been installed to maintain the simple and hygiene disposal of incontinence products

2. Internal committee (Women cell) for rectifying the complaints against sexual harassment.

3. Installation of CCTV cameras at strategic locations in the college premises.

4. The college Proctorial Board members shoulder the responsibility of girl students as well as lady teachers.

5. Our well attended programs/activities have been conducted without any untoward incidents, encouraging both students and parents to feel comfortable in participating in all events.

File Description	Documents
Annual gender sensitization action plan	https://www.davcollegemzn.org/iqac/Mission_Shakti_programs.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy

C. Any 2 of the above

Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has deep concern to protect environment, health and well being by implementing effective waste management practices such as reduce, reuse and recycle of waste generated in the campus.

Solid Waste Management:

- **College has installed blue and green coloured dustbins in the premises to collect different types of waste.**

- **College has a functional vermicomposting unit in the premises. The organic waste generated from the fallen leaves /flowers/weeds/cutting of hedged trees are used to produce vermicompost. 220 bags (5kg/bag) of vermicompost was handed over to the college.**

- **College is trying to make campus plastic free by prohibiting the use of plastic bags.**

- **An exhibition/poster presentation was organized by the college to make students aware about the rational/minimal use of plastic under one umbrella- "Say No to Plastics".**

Rain Water Harvesting:

- **The Percolation pits (recharge zone) are present in college premises. The playgrounds & green lawn in the college campus also provides natural conservation/harvesting of rainwater.**

E-Waste Management:

- **All E-waste such as non-functional and non-repairable computers and its accessories and other equipment are collected from the departmentsand discarded through the authorized vendors to ensure no hazards to the environment.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	*View File*

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	*View File*
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	*View File*
Any other relevant information	*View File*

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The D.A.V.(P.G.) College believes in equality of all cultures and traditions. Students of different caste, religion and different parts of India are studying without discrimination. The admission procedure is also strictly to government reservation rules.

- **College celebrates National festivals, birth anniversaries and memorial of great Indian personalities every year.**

- **College organizes various cultural activities to develop a sense of harmony.**

- **Teachers use a bilingual method for making content understandable to students.**

- **Hindi Divas is celebrated by the Teacher education department every year.**

- **NSS volunteers in seven days camp participate in awareness rally's on communal harmony, social issues and environment conservation. Door to door campaigns were also organized in slum areas for awareness of Covid-19 prevention measures. 150 students from all cast and religions participate in the camp with harmony.**

- **NCC and Rover Rangers units participate in various programmes related to social issues.**

- **SPIC MACAY programmes are also organized which have cultural importance.**

- **Department of Drawing and Painting organizes poster competition on traditional culture.**

- **Seminars/workshops on socioeconomic issues are organized.**

Departments organize field tours to visit industries for students to expose them to different cultural, regional and socioeconomic diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

D.A.V. College, Muzaffarnagar sensitizes the students and employees of the college to the Constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as responsible citizens.

The College takes different initiatives by organizing various activities to sensitize students and employees.

- **Constitution day is celebrated every year by the Law department.**

- **Every year college celebrates Republic Day and Independence Day. The Celebration is attended by Students, Teachers, non-teaching staff and guests.**

- **College also organizes blood donation camps with the help of the management committee of the college to encourage and sensitize the students to participate in saving the lives of the citizens.**

- **Students of NSS, NCC and all UG & PG students participate in the activities of spreading awareness among citizens on social issues like road safety.**

- **Students constantly and regularly participate in Swachhta Abhiyan on several occasions including Mahatma Gandhi Jayanti (2nd Oct. every year)**

- **The College holds the credit in organizing various forms of legal aid clinics to recognize the role and responsibilities of the individuals.**

- **Rally by NSS volunteers on various social issues like-literacy, cleanliness, vaccination and water conservation.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.davcollegemzn.org/iqac/Extension_Activities.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

National festivals, birth and death anniversaries of eminent leaders are celebrated every year With great enthusiasm so that a sense of pride and respect for the great personalities of our country are instilled in the students. Every year, the college hosts the national tricolor at the campus as well as to commemorate National festivals such as Independence Day on August 15 and Republic day on January 26th. Students, Teachers, Non-Teaching staff sing the National Anthem and other patriotic songs once the flag is unfurled. The Principal and Secretary Management committee also gives Independence/Republic Day messages on various occasions.

Different departments in the college organize various events on the occasion of Teacher's Day every year on September 5 in memory of Dr. S. Radha Krishnan, former President of India. Eminent educationists and teachers are also invited to deliver the Teacher's Day speeches and lectures.

On the occasion of Mahatma Gandhi's birth anniversary, the college hosts essay writing and elocution competitions. Gandhi's favorite hymn, Ramdhun is sung every year. As a part of a nationwide push on Gandhi Jayanti, the college hosts "Swachh Bharat- Swasth Bharat ", a Clean India Campaign.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1-Title: Entrepreneurship programme

Objective:

Providing training under Entrepreneurship programme on mushroom cultivation.

The Context:

Mushroom production provides an ideal opportunity for conversion of agro-waste into wealth, quality food and organic manure and leads to high range of reduction in environmental pollution and empowers rural and urban women

The Practice:

College has initiated several practices to make youth paddle one's own canoe by starting their own business.

Every year a one week training/workshop is organized on this.

Evidence of success:

Four participants have started their own units.

Problems encountered and resources required:

More space for compost preparation is required.

2-Title: Legal Aid Clinic

Objective:

To run a legal aid clinic as directed by the "Bar council of India".

Context:

Supervision may be executed by the judicial authorities of the "district legal authority tribunal".

Practice: To implement the practice of providing legal aid to villagers and people of weaker economic status. The students attend the legal aid seekers and listen to their problems carefully.

Evidence of Success: The feedback provided by the students.

Problems Encountered: Non Availability of funds and the irregularities of the students may hamper the progress.

File Description	Documents
Best practices in the Institutional website	https://www.davcollegemzn.org/iqac/Best_Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues in the society. One of the major distinctiveness and thrust of our college are the ethics and practice of inclusiveness. The culture of diversity, mutual respect, social values and spirit of inclusivity is inculcated among students through various extension activities performed by NSS, NCC & Rover/Ranger.

The three NSS units undertake a plethora of events ranging from cleanliness drives, tree plantation, awareness rallies, communal harmony, gender equity, field visits to slum areas and many more. In the similar way NCC and Rover/Ranger camps are also sensitizing the students for community work. Various activities such as essay writing, poster making and exhibitions are also organized to develop a sense of inclusiveness and social responsibility among students. The college always considers the progress of rural area students which is the actual strength of the institution.

In organizing these activities the college has been following a reduced paper drive since the last five years. We also strictly prohibit use of thermocol for any creative activities and most of the creative work are done by recycling of old material.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

D.A.V.(P.G.) College, is a grant in Aid college affiliated to the CCS University Meerut and running the curriculum framed by the University. The college delivers the curriculum prescribed by the university in a systematic, time bound and transparent manner. The updated course structure, with names and combinations of papers offered by the college is specified in the Admission prospectus and on the College website.

Teachers in charge of the department prepare academic calendars and allocate papers to faculty members. They also ensure that departmental and college libraries as well as laboratories are stocked with the requisite books and other necessary resources. The clear focus on the implementation of syllabus is on approach leading to the critical and collective understanding of scientific, technological and environmental issues as per the need of the hour. Timely completion of the syllabus and the performance of students are reviewed in departmental meetings.

Classroom teaching is supplemented with audio visual resources, ICT tools, individual mentorship, tutorials practical, remedial classes and a regular feedback mechanism. Continuous evaluation is conducted through presentations, assignments/projects, class tests and group discussion and organised quiz. The internal assessment marks are uploaded on the University website.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

D.A.V.(P.G.) College strictly adheres to the academic calendar of the CCS University for admission schedule, commencement and completion of classes, uploading of internal assessment marks and

semester exams. In addition, the college also prepares its academic calendar that outlines a tentative schedule for all curricular and co-curricular activities. The college ensures timely completion of syllabus, revision and internal evaluation through the reviews in departmental meetings. In addition, timetables are prepared before the beginning of the academic session.

The teacher engages in teaching as per their time-table. They conduct tests, quizzes, presentations, assignments and projects for the continuous internal evaluation of students. The performance of students in these tests and assignments is then tabulated for calculating their internal assessment. In the session 2020-21, as a result of the pandemic the online classes were frequent and the evaluation of students in some courses also took place in online mode. In the absence of any possibility for Physical interaction, a teacher primarily relies on these practices.

The corrective actions are initiated for improvement and delivery of contents. Oral, practical and term work examinations are conducted from time to time as per the circulars received from affiliating universities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | A. All of the above |

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college runs the syllabus that is prescribed by the University, but the Board of Studies across all subjects have members from our college also, they take into account the cross-cutting issues relevant to professional ethics, Gender, Human Values, Environment and sustainability into the curriculum.

For professional ethics the syllabus of B.Ed, Botany and Law has many topics like- Code of Ethics for teacher, Intellectual Property Rights, Bioethics, Legal Rights and Duties etc.

For Gender sensitization B.Ed. has one complete paper named 'Gender School and Society', in English the topic Feminism and in sociology- Status of women & Women Empowerment. Higher Girls enrolment has been possible due to encouraging policies and the conducive environment.

For Human Values the syllabus of B.Ed., Hindi, History, English, Sociology, Drawing and Painting has topics such as Humanism, Concept of Art Beauty and Society, Karma, Educational Philosophers etc.

The Environment issues are addressed in almost all subject courses along with compulsory qualifying courses of Environment Science.

On the basis of the topic related to above mentioned issues various co-curricular activities are organized in both offline and online modes-such as poster making, Rally's, talks, Community awareness programmes etc.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

149

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows | **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1815

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1258

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Different students are different learners having different learning abilities. The college assessed the students based on academic performance, participation in discussions whether in class or in seminars, their attendance and formative and summative evaluations. on these basis slow learner and advanced learner are selected and following measures are taken:

1. Specific measures for Slow Learners:

- **Slow learners were encouraged to seek guidance from fast learners by covering important topics, where they are struggling.**

- **Slow learning students were provided assistance via doubt clearing sessions, extra classes and also in practical classes.**

- **Mentor-mentee interaction also keeps faculty in constant touch with these students.**

- **Tutorial classes were taken as remedial sessions for slow learners.**

2- Specific measures for Advanced Learners :

- **Students were encouraged to participate in workshops, seminars and minor research projects which were organized under DBT Star College Schemes.**

- **Department organized activities like quiz & interaction with scientists/academics related to on-going research.**

- **Students were encouraged to write articles in college**

magazines.

- University rank holders were motivated and encouraged to help slow learners and they were felicitated too.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4744	**82**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

D.A.V. (P.G.) College has adopted student's centric methodologies to enhance the learning experience of students. To apply the theory and academic content to the real world the students are made engaged intellectually, emotionally, socially and physically by posing questions, investigation, experimenting, problem solving and taking responsibility of different types.·

- Multifarious Activities for Students: Many activities like field trips, industrial visits, visits to higher institutes were organized for students which are parts of the Biosciences, Zoology, Botany, Chemistry etc.

- Interaction with external Community: students of Biosciences interact with the farmers for soil testing of their fields & for organic farming, B.Ed. students are engaged in teaching outside the college during their internship.

- **Hands-on training activities were conducted through workshops and minor projects organized under DBT Star Schemes.**

- **Students have participated in various co-curricular activities & outreach programmes such as annual sports-meet, photography & art competitions organized by various committees of college.·**

- **Students were encouraged to participate in various interaction and learning sessions organized through invited lectures/ seminars and conferences.·**

- **ICT enabled teaching and learnings: Projectors, Computers, Audio-Visual aids were used for effective teaching. Students were familiarized with the usage and learning by many online tools for various courses.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college follows ICT enabled teaching in addition to traditional teaching. The faculty members of our College use various ICT tools to enhance the conventional teaching learning process which makes learning more interesting and meaningful for the students.

- **All the departments of the college are Wi-Fi enabled and few of them have smart boards in the classrooms and well equipped seminar halls with computer and Projector facilities.**

- **The faculty members used many virtual platforms to teach and provided subject knowledge e.g. Google classrooms, Google meet, zoom MS teams to create virtual classrooms, collected assignments and shared notes as well.**

- **Apart from this, faculty members also used subject specific open access platforms like Sci-hub, Libgen (a digital library) and sometimes Wikipedia.**

- **The central library provides access to most of the books, e-books and issues them to students and faculty via online portals as most of the book's details are digitally entered in the computers.**

- **The faculty members used most of the computer application software such as PowerPoint presentations, stimulations and YouTube videos related to specific subjects for effective curriculum delivery or effective knowledge delivery.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

44

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1322

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College has a very transparent and continuous internal assessment system that is supervised by the Internal Assessment Committee.

- Internal Assessment related criteria and information were shared with the students during departmental orientations and during class as well as in labs.

- All the departments fulfill the continuous evaluation process by giving class tests, quiz competitions, assignments, class seminars and minor projects etc.

- During the covid 19 pandemic the internal assessment was carried out by evaluating the assignments prepared by the students for their courses offered and submitting to the concerned subject teacher. The concerned teacher evaluated it from 25 marks and online uploading of marks was done. But, after lockdown, internal assessment was carried out by using three components : class test (10 marks) assignment (10 marks) and attendance (5 marks).

- For B.Ed. programme the internal evaluation was of 20 marks and was done on the basis of task and assignment file prepared by the trainee.

- Evaluated answer scripts were shown and discussed with students followed by giving suggestions for improvement to students by teachers.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the best interest of students D.A.V. College has a robust mechanism to ensure the process of assessment is transparent.

- The attendance records and answer scripts of class test, assignment and minor project reports were discussed with students by teachers after evaluation. The students were asked to raise their concerns related to attendance and

marks distribution awarded to them, if any.

- The class-rooms are also equipped with surveillance cameras where the students give their tests. Any problem related to cheating can be sought by seeing CCTV videos.

- If somehow, the concerns of students were not addressed satisfactorily they were asked to approach the teachers in charge for redressal. Principal intervention could also be brought in the same extraordinary cases.

- The moderation committees of each department moderate the marks given by individual teachers and then records are uploaded on the university website.

- If any discrepancies are noticed between marks obtained by students and those in marksheets prepared by University, the college assists the students in getting such mistakes rectified as soon as possible by forwarding the letter to the Registrar to take action in appropriate time.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Enclosures of program outcomes are a broad spectrum of knowledge, skills, attitude and most importantly abilities of students that they acquire during their graduate and post graduate courses.

D.A.V. College offers a number of programs in science, humanities, Law and B.Ed. In self-finance schemes various courses like BBA, BCA, MCA, MBA, B.Com, M.Com etc. are running. Each of these courses have unique and well defined outcomes. The specific learning outcomes of various courses are available on the CCS university website.

Common Learning outcomes are :

- College has created an ecosystem for learning beyond the classrooms through co-curricular and extracurricular activities, for example through workshop/training and seminars, NCC, NSS and Ranger/Rovers.

- The students are taught to identify, analyze and formulate the real life problems and to reach valid conclusions using basic principles of the subject.

Mechanism of communication of program and courses outcomes:

- Fresh applicants can get required information from the college website as well as from prospectus.

- During the Admission process the students help desk apprise students of what to expect from various courses. The outcomes of various courses are clearly outlined during common as well as departmental orientation programs and the opening day of the session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ccsuniversity.ac.in/ccsum/syllabus.php
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluated the attainment of program outcomes and course outcomes using following measures:

- In direct measures the assessment for PG classes consists of internal (25 marks) and final semester exams of (75 marks) which include written test assignments, minor projects, practicals and viva-voce, etc. for internal exams. In UG classes of B.Ed., the internal assessment is

of 20 marks and the annual examination is 80 marks.

- The external exam i.e. final semester exams are conducted by University and the outcomes can be tested as per University guidelines.

- The results of final semester exams are declared by the University. After the declaration, the results of each course are analyzed and discussed in the staff council meetings.

- In case of indirect measures the engagement of students and various curricular and extracurricular activities such as workshops, internships and minor project activities indicates the outcomes of their curricular activities.

- The alumni and students of the College who opted for higher education and employment also indicate the attainments of learning outcomes.

- By analyzing the feedback received from different stakeholders

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1285

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.davcollegemzn.org/iqac/College_report_2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://davcollegemzn.org/iqac/Students_satisfaction_survey_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2146021

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

21

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

04

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://ugcnet.nta.nic.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

There are several benefits of innovations and knowledge transfer on the institution and the wider community. By encouraging an innovative environment, the institution can create opportunities for students, faculty, and staff to develop new products and services, and solve complex problems. This can lead to the development of new technologies, processes, or approaches that can have real-world impacts and generate economic and social benefits. In line with this, the college undertakes an active research program. Nine departments pursue the doctoral research program in which thirty sixstudents are enrolled. To foster research aptitude, the college actively supports research projects at the post-graduation level also. Thus, Nine departments have engaged thirty sixstudents in this preliminary research work this year. To facilitate the research work, every year a budget is sanctioned for the equipment and consumables for the departmental laboratory on the basis of demand raised by the relevant departments.

The innovative ecosystem and knowledge transfer can be a powerful way for institutions to drive positive change and contribute to the public good. Consistent with this, the faculty and students of the college have contributed several path-breaking research works, published in top-end international journals.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities, which involve engaging with local communities and addressing social issues can have a significant impact on students' holistic development. Through these activities, students have the opportunity to develop their knowledge, skills, and attitudes, and to become aware of the challenges facing the communities. Students can develop a deeper understanding of social issues and their root causes. They can also learn about the diverse perspectives and experiences of people in their communities, which can help them to develop empathy and a sense of social responsibility. By engaging in real-world problem-solving, students can gain valuable experience that can help them to develop their academic and professional skills as well as it may develop a sense of purpose and motivation.

The college has undertaken a NSS program in which 300 students have been engaged to conduct intensive social service in the local community like awareness programmes such as Covid-19 safety, road safety, energy conservation, yoga and Swatchta Abhiyan.

The college also actively supports Rover and Rangers activities. A 05 days camp was organized by the college in which 50 students participated.

The 14 college students are selected for the NCC 82, U.P. Battalion who performed social services.

File Description	Documents
Paste link for additional information	https://www.davcollegemzn.org/iqac/Extension_Activities.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1512

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`02`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

D.A.V College has an adequate infrastructure and physical facilities for teaching- learning processes. The College campus is spread over an area of 11.4 Acre with a built-up plinth of approximately 19040 m2. There are more than 50 fully ventilated classrooms that are used for lectures and examination seating plans. Every department has their laboratories which are fully equipped with consumable and non-consumables. There is a common central instrumentation facility (CIF) in the department of Zoology and a Multidisciplinary instrumentation laboratory in the department of Biosciences and a well-equipped Computer laboratory in the Computer Science Department. The Department of Botany and Zoology maintained two museums. College has one 220 seated spacious, well-ventilated and well-furnished auditorium, a seminar Hall and a committee room with audio-visual facilities.

The campus is Wi-Fi enabled and has Smart display board, whiteboards, projectors etc. The Internet facility is available in each Lab / Department and across the campus through the firewall with 200 Mbps X 6 fibre optics bandwidth. There are more than 256 desktops and 17 laptops available in the college. Beside the central college library every department has their own

library with sufficient numbers of books.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

D.A.V College lays immense emphasis on holistic and all-round development of the students and staff by providing various sporting activities. The college has an auditorium which is well equipped with light and sound systems to hold cultural activities and functions, a seminar Hall with Projector and sound system for organizing various seminars, guest-lectures, symposiums and workshops. The college also has a conference Hall for conducting various meetings. Besides this, there are ICT rooms in departments also where departmental activities such as seminars, cultural events and other co-curricular activities are organized under the supervision of the departmental cultural committee.

The College has excellent facilities for a number of indoor and outdoor games. It is very well known in the region for its achievements in sports and games, and has produced a number of players of national and international level in Athletics, Archery, Shooting, Wrestling, Judo and Kabaddi etc. During yoga divas every year, the college conducts special yoga practice sessions under the guidance of eminent yogacharya in an open playground. Beside Playground College also have a well maintained 300mts track, table tennis, badminton, basketball & Volley-ball courts, a kabaddi and Hockey field and a multi-station gymnasium with modern fitness equipment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

51

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.davcollegemzn.org/dyfooter_menu.php?pid=13
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2460768

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

D.A.V. (P.G) College has a Central library which has a large collection of books in almost all subjects. Beside this few departments also have their Departmental library which has a good collection of Books, journals, Dissertation & Ph.D. Thesis. Central library issues membership cards to all students and maintains an entry register for students using the library facility. There is a proper reading room where students can study. For Divyangjans students' proper facilities are available so that they cannot be in trouble. College is planning for implementing automated library SOUL 3.0 software for Integrated Library Management System for its in-house operations and readers services.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

312670

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

280

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college maintains a policy of sustained and constant improvement in maintaining and utilizing the IT and Wi-Fi facility in the campus. The IT cell with the Principal as ChairPerson is entrusted to make recommendations for ICT policy to meet requirements of the College. The recommendations of the IT cell are placed before the Finance Committee and the Management of the college for approval. Keeping education and research in sync with modernization, the college has been leveraging ICT as a tool to induce strategic improvement and changes in both academic and administrative practices. The IT Cell plays an important role in creating an enabling environment for teaching, learning, research and governance. The entire college campus has fibre optic connectivity and Wi-Fi connections across the campus through fire-wall access. The college offers essential ICT services including Internet Access, Emailing, IT security, campus Wi-Fi, maintenance, Problem diagnostics and troubleshooting etc. through a network comprising up to 2000 users. The ICT services offered by the college remain operational 24x7. New features such as On-line E-Contents, etc. have also been provided by the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

303

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance of the entire physical infrastructure including new construction, classrooms and laboratories, is done through committees formed.

Science laboratories maintenance funds are allocated annually and purchases are made by invited tender from various vendors through newspapers. Specific equipment at the department, maintenance/repair is undertaken as per laid down procedures of Financial Rules of the college. The budgetary provision, purchases, services and overall management of the library are done by the library committee.

The laboratories are maintained by laboratory staff who are

trained timely. Laboratory safety protocols are displayed. Repair and maintenance of equipment is taken up by authorized company dealers. Stock registers are maintained in each laboratory and physical verification is done by a constituted committee. Fire Extinguishers and safety instructions are displayed. Regular and private persons are taking care of housekeeping, security and horticulture services.

Sports committee and physical education department helps in sports ground maintenance. Funds are allocated from the general fund and students' sport fee.

The Account officer deals with purchase and procuring related issues and procedures including tenders after approval from the purchase committee. It also maintains records of machine/ equipment and other belongings of the college by maintaining a stock register.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1978

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

05

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.davcollegemzn.org/iqac/College_report_2020-21.pdf
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`30`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1582`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

36

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

30

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internationa l level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The representatives of students in various committees such as the student council, academic committees and disciplinary committees value the opinions and concerns of their peers and work towards improving their academic and social environment. At the time of the organization of co-curricular and sports activities in the college, various groups of the student volunteers were formed that helped the organizing committee to maintain the discipline and assist the audience. Volunteerism of students in administrative tasks such as organizing events, assisting with registration etc. help them to develop leadership skills, build their resumes and contribute to the overall functioning of the college. Student involvement in debate teams and research groups encourages them to explore their interests and develop new skills. The involvement of students in NCC, NSS and Rover/Rangers programs encourage them to engage in activities that promote physical and mental well-being, social connection and personal growth.

The college has a provision to constitute a student council through election process as state government norms to provide students an opportunity to acquire the sort of communication and

organization skills which help them in their future lives. In session 2020-21, the members of council were not elected because of covid-19 pandemic.

File Description	Documents
Paste link for additional information	http://davcollegemzn.org/iqac/College_report_2020-21.pdf
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

290

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

.Alumni committee has been constituted in the college to provide opportunities for the students to reconnect with the former students of the college. The committee organizes the alumni meet from time to time which provides a platform for alumni to mentor current students, offer advice on career paths and share their experiences and insights. The experiences and feedback of alumni play an important role in designing a job-oriented academic curriculum for better progression and skill enhancement of students. Individual departments also invited their alumni to deliver talks. Alumni remain always ready to financially support

the funds of the college, support specific programs and
contribute to the college's endowment. No alumni meet at college
was organized in this session due to Covid-19 pandemic. However,
the Teacher-Education department made an effort with their alumni
to interact in online mode. Similarly, other departments also,
have a telephonic conversation with their alumni to know their
wellness in the disaster of Covid-19 pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The main vision of our college is to produce competent citizens
for the future in every field. To achieve this college adopts a
well decentralized and participative approach in managing every
day work. In doing so everyone becomes responsive, accountable,
transparent in implementing the policies. It also ensures good
planning, monitoring and evaluation of academic curriculum. Thus
Effective leadership and Governance promote a more cohesive and
collaborative culture and ethos in the institute and establish
good cooperation to form a wider community. The faculty is
responsible enough for enriching academic policy since it has
broad experience in the matter. There are different committees
such as cultural committee, women cell, editorial board,
proctorial boards etc. which perform their duties in shaping the
personality of students. Thus the college environment plays a
vital role in achieving its mission. Teachers act as facilitators
to enlighten their students. Teachers also play an important role
in decision making bodies of the college, they are always in
close interaction with their students to make the environment

friendly. The college teacher organizes activities for the enrichment of the student's holistic growth

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative approach is a systematic delegation of authority at all levels of the college. It has a clear impact on policy and practice for inclusive education. It is relevant in the current education system that colleges adopt this system for proper functioning and managing the institute. Students and faculty members participate in different activities to promote culture and professional growth. Different committee is headed by a convener who conducts meetings and is responsible for maintaining the records for effective execution by the head of the institute. Various committees are formed in the beginning of the session such as- IQAC, Admission, Examination, cultural, Purchase, Disciplinary, Grievances Redressal committees which perform their work with autonomy. Women Cell, Guidance and counseling Cell & Placement Cell also works effectively for students.

Department is free to look after the needs of their faculty members. Proper attention is paid to the teaching- learning process. Guest lectures are organized for the best exposure and upgrading the departmental activities. To monitor the session, academic calendars are prepared. The members of the managing committee are always very enthusiastic about attending the NSS, NCC and Rover Rangers camps to motivate students for their all round development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college Strategic plan is effectively deployed in sync with the current requirement of the students. The Academic Calendar is decided prior to the start of the academic session. All efforts are made to stick to the schedule. However, in this year due to Covid-19 pandemic some problems arise that are overcomed by switching in online mode. Strategies for involving students in creative and innovative activities are designed by the respective committee incharge and executed accordingly. The committee also ensures the active participation of student volunteers for smooth organization of the activities such as NSS, NCC & Rover/Rangers camps. The student participation as volunteers to assist various sub-committees is welcomed and motivated. The Department of Biosciences has MoU signed with CRIS Laboratory, Dehradun for promoting the research collaborative programmes.The department of Teacher Education also signed a MoU with CSSS college, Machhara for research development and student exchange activities. All the departments of Arts and Sciences are promoted to enter into collaborative activity to increase the horizon for the students. The college is also planning to work for the implementation of NEP2020 as it is to be started from the next academic session 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of D.A.V.(P.G.) College bodies are effective and efficient as visible from policies, administrative setup,service rules and procedures.

The governing bodies look into the administration and follow the rules. The principal is the sovereign head of the institute and looks after every requirement for the smooth functioning of the institute. The IQAC cell is responsible for the quality development and enrichment of the institute. The bodies are designed to facilitate the students from admission, payment of

fee, class schedule, syllabi, access to library, grievances redressal, monitoring attendance, internal and external examination, marksheet and degree provisions.

Head of the departments take care of departmental growth and develop a sense of harmony among the faculty members for the development of students' attitude and growth. The College Account officer is sincere enough to carry on all the financial matters. The office superintendent deals with requests related to RTI's. The caretaker supervises the general maintenance of the college and working of the house keeping staff. In self finance courses the management committee is sought to create posts, appointments and follow service rules as per G.O.s, regulations and procedures mentioned from time to time by the state Government.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.davcollegemzn.org/dyleftmenu.php?pid=20
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The D.A.V.(P.G.)college implements several policies that support the welfare of the teaching and non-teaching staff.

- During the Covid-19 pandemic, the college installed hand sanitizer dispensers to maintain a disease free environment. House keepers take proper measures to clean and sanitize the college premises.

- Medical reimbursements and many other allowances are facilitated to 4th class employees. The faculty members also get financial support from Teachers Welfare Fund when required in emergency needs.

- The promotion of teachers are considered on the basis of length of service and their academic achievement as per the order of the UP Government in light of UGC regulations. The college ensures timely promotions of deserving teachers, through their quality appraisal by IQAC.

- Departments are well furnished and have computer systems with Wi-Fi. College has a reading room with monthly magazines, daily newspapers, journals.

- Desktop with printer, Laptop and Internet facilities are available to aid research.

- The Group Insurance scheme is also there for the permanently appointed staff at a low premium.

- The staff association is everytime active to provide a platform for grievance redressal to all staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system for teaching staff at D.A.V.(P.G.) College is based on statutory regulations issued by UGC-Career Advancement Scheme (CAS) guidelines and the U.P. government orders.

Faculty seeking promotion has to submit the duly filled form prescribed by Directorate U.P. Higher Education. The promotions of teachers are considered on the basis of length of service and their academic achievements, as per the orders of the UP government in the light of UGC regulations. The college ensures timely promotions of deserving teachers, through their quality appraisal by the IQAC. After the approval from IQAC a committee is constituted in which a Govt. Nominees, two to three subject experts, principal of the college and a member from the management committee are present. The teacher whose promotion is to be done has to appear before the committee. After the recommendation of this committee the file is sent to the directorate UP higher education for approval. This year one teacher got a promotion.

Appraisal of non-teaching staff is done upon filling in the form as per guidelines of the college. The non-teaching staff who fulfill the conditions laid down in the performance appraisal proforma are promoted to the next stage as per the vacancy available.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](View%20File)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

D.A.V.(P.G.) College, Muzaffarnagar is a government aided college; hence it complies with all the financial rules laid down by the U.P. Government. It has a permanent Accounts Officer who look after all these matters.

Internal Audit: The College endeavors to get all the projects and expenditures audited internally. The college appoints an Audit committee for its own annual internal audits. The college believes in efficient implementation of internal checks and controls in financial management.

External Audit: The state government performs annual external audits of all accounts of the college through auditors sent from the Audit department, Prayagraj. The external audit is performed by an auditing team of Accountant General of Uttar Pradesh. Annual accounts along with the Statutory Auditor Report are submitted to the Audit Team formed by the Accountant General every year. There is a system for the evaluation of audit findings received from the auditors, and a deadline is set for the compliance to these findings.

The process flow of the mechanism is as follows:

1. Receiving Auditor's report.

2. Putting the Audit report before the finance committee for review

3. Designating employees for its effective implementation

4. Intimating the auditors about action taken on their queries.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For the effective functioning of a college, Fund mobilization and its optimal use are crucial parameters. Programmes offered by the college are both in grants-in-aid as well as self-financed modes. The fee structure for these programmes is determined by the state government authorities and then adopted by the finance committee of the university.

Sources of Funds: State government grant, admission fee External agency (Govt. & others) funded projects, sponsorship, rents from shops, staff Alumni, auction of orchard products etc. Recently, the Department of Biotechnology (DBT) has been an important source of funding for the upgradation of UG labs. The college encourages faculty to apply & get grants for research projects and technology development from state government funding agencies, such as UPHED, UPCST, UPHESC etc. The college has received generous performance-linked funding from Central Government agencies also, like the UGC, CSIR, ICAR, DST, DBT, ICSSR, ICHR, ISRO, DRDO etc., under various schemes.

Fund Utilization: Apart from administrative and general expenses, funds are utilized towards academic expenses such as science laboratory maintenance and library expenditure. Convener of various committees also utilize the fund for organizing co and extracurricular activities

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance system of the college aims for continuous improvement in quality and achieving academic excellence. IQAC has contributed significantly to institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching-learning process, structures, and methodologies of operations, and learning outcomes at periodic intervals of time. IQAC is involved in organizing seminars/ workshops/ need-based training programmes for the faculty and staff members on teaching-learning process to upgrade their skills, creativity, instilling innovation, MoUs for nationalization/ internationalization of education, and dissemination of best practices with special care for rural and marginalized students. IQAC also facilitates Research & Development. IQAC audits the functioning of various committees with a view:

· To assess the creative and extracurricular growth of the students along with their academic progress.

· To chalk out a methodology to guide slow learners and advanced learners.

· To make students more employable.

· To ensure that the students' achievements are properly highlighted to motivate them.

· To ensure that in the period of Covid-19 proper online classes are running so that students can easily prepare for their

examinations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvement made for the preceding five years with regard to quality are:

• Documentation of the programme was done to keep records in hardcopy as well as digital form.

• Classes are equipped with LCD projector & smart board to enhance the use of ICT in teaching and learning process.

• Decentralization and participatory management are being fully exercised.

• Efforts were made to counsel students and support them during pandemic spread.

• The students are always encouraged to make extensive use of Information and Communication Technology (ICT) tools like YouTube videos to update themselves in accordance with the modern academic and co-curricular standards.

• Mechanism to enhance the ability of Slow learners has been developed by encouraging them to be more interactive, increase their participation in group activities etc. as a result of it their soft skills are nurtured.

• To cater to the specific needs on the basis of students' abilities, the IQAC has chalked out a detailed feedback mechanism for the teaching staff along with the students.

• Advanced learners get attention and recognition in academic spaces and extra-curricular activities. Cultural and academic societies encourage them to participate in inter-college, inter-state, national, and international competitions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The concept of gender equality means fairness of treatment for both men and women, in terms of rights, benefits, obligations and opportunities (International Labour Office [ILO], 2000. College is very keen on identifying the desires and aspirations of the new generation and the measures to enrich the abilities and professional skills of both boys and girls, without any discrimination. Gender equality has also been a paper in the syllabus of B.Ed. Program. The sociology subject also has topics of Women Empowerment, Status of Women in India etc.

Facilities generalized by the college for the safety of women are:

1. Separate girls' common room. Sanitary napkin vending machine and incinerator has been installed to maintain the simple and hygiene disposal of incontinence products

2. Internal committee (Women cell) for rectifying the complaints against sexual harassment.

3. Installation of CCTV cameras at strategic locations in the college premises.

4. The college Proctorial Board members shoulder the responsibility of girl students as well as lady teachers.

5. Our well attended programs/activities have been conducted without any untoward incidents, encouraging both students and parents to feel comfortable in participating in all events.

File Description	Documents
Annual gender sensitization action plan	https://www.davcollegemzn.org/iqac/Mission_Shakti_programs.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has deep concern to protect environment, health and well being by implementing effective waste management practices such as reduce, reuse and recycle of waste generated in the campus.

Solid Waste Management:

- **College has installed blue and green coloured dustbins in the premises to collect different types of waste.**

- **College has a functional vermicomposting unit in the premises. The organic waste generated from the fallen leaves /flowers/weeds/cutting of hedged trees are used to produce vermicompost. 220 bags (5kg/bag) of vermicompost was handed over to the college.**

- **College is trying to make campus plastic free by prohibiting the use of plastic bags.**

- **An exhibition/poster presentation was organized by the college to make students aware about the rational/minimal use of plastic under one umbrella- "Say No to Plastics".**

Rain Water Harvesting:

- **The Percolation pits (recharge zone) are present in college premises. The playgrounds & green lawn in the college campus also provides natural conservation/harvesting of rainwater.**

E-Waste Management:

- **All E-waste such as non-functional and non-repairable computers and its accessories and other equipment are collected from the departmentsand discarded through the authorized vendors to ensure no hazards to the environment.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	*View File*

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	*View File*
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

C. Any 2 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The D.A.V.(P.G.) College believes in equality of all cultures and traditions. Students of different caste, religion and different parts of India are studying without discrimination. The admission procedure is also strictly to government reservation rules.

- College celebrates National festivals, birth anniversaries and memorial of great Indian personalities every year.

- College organizes various cultural activities to develop a sense of harmony.

- Teachers use a bilingual method for making content understandable to students.

- Hindi Divas is celebrated by the Teacher education department every year.

- NSS volunteers in seven days camp participate in awareness rally's on communal harmony, social issues and environment conservation. Door to door campaigns were also organized in slum areas for awareness of Covid-19 prevention measures. 150 students from all cast and religions participate in the camp with harmony.

- NCC and Rover Rangers units participate in various programmes related to social issues.

- SPIC MACAY programmes are also organized which have cultural importance.

- Department of Drawing and Painting organizes poster competition on traditional culture.

- Seminars/workshops on socioeconomic issues are organized.

Departments organize field tours to visit industries for students to expose them to different cultural, regional and socioeconomic diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

D.A.V. College, Muzaffarnagar sensitizes the students and employees of the college to the Constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as responsible citizens.

The College takes different initiatives by organizing various activities to sensitize students and employees.

- **Constitution day is celebrated every year by the Law department.**

- **Every year college celebrates Republic Day and Independence Day. The Celebration is attended by Students, Teachers, non-teaching staff and guests.**

- **College also organizes blood donation camps with the help of the management committee of the college to encourage and sensitize the students to participate in saving the lives of the citizens.**

- **Students of NSS, NCC and all UG & PG students participate in the activities of spreading awareness among citizens on social issues like road safety.**

- **Students constantly and regularly participate in Swachhta Abhiyan on several occasions including Mahatma Gandhi Jayanti (2nd Oct. every year)**

- **The College holds the credit in organizing various forms of legal aid clinics to recognize the role and responsibilities of the individuals.**

- **Rally by NSS volunteers on various social issues like- literacy, cleanliness, vaccination and water conservation.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.davcollegemzn.org/iqac/Extension_Activities.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals, birth and death anniversaries of eminent leaders are celebrated every year With great enthusiasm so that a sense of pride and respect for the great personalities of our country are instilled in the students. Every year, the college

hosts the national tricolor at the campus as well as to commemorate National festivals such as Independence Day on August 15 and Republic day on January 26th. Students, Teachers, Non-Teaching staff sing the National Anthem and other patriotic songs once the flag is unfurled. The Principal and Secretary Management committee also gives Independence/Republic Day messages on various occasions.

Different departments in the college organize various events on the occasion of Teacher's Day every year on September 5 in memory of Dr. S. Radha Krishnan, former President of India. Eminent educationists and teachers are also invited to deliver the Teacher's Day speeches and lectures.

On the occasion of Mahatma Gandhi's birth anniversary, the college hosts essay writing and elocution competitions. Gandhi's favorite hymn, Ramdhun is sung every year. As a part of a nationwide push on Gandhi Jayanti, the college hosts "Swachh Bharat- Swasth Bharat ", a Clean India Campaign.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1-Title: Entrepreneurship programme

Objective:

Providing training under Entrepreneurship programme on mushroom cultivation.

The Context:

Mushroom production provides an ideal opportunity for conversion of agro-waste into wealth, quality food and organic manure and

leads to high range of reduction in environmental pollution and empowers rural and urban women

The Practice:

College has initiated several practices to make youth paddle one's own canoe by starting their own business.

Every year a one week training/workshop is organized on this.

Evidence of success:

Four participants have started their own units.

Problems encountered and resources required:

More space for compost preparation is required.

2-Title: Legal Aid Clinic

Objective:

To run a legal aid clinic as directed by the "Bar council of India".

Context:

Supervision may be executed by the judicial authorities of the "district legal authority tribunal".

Practice: To implement the practice of providing legal aid to villagers and people of weaker economic status. The students attend the legal aid seekers and listen to their problems carefully.

Evidence of Success: The feedback provided by the students.

Problems Encountered: Non Availability of funds and the irregularities of the students may hamper the progress.

File Description	Documents
Best practices in the Institutional website	https://www.davcollegemzn.org/iqac/Best_Practices.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues in the society. One of the major distinctiveness and thrust of our college are the ethics and practice of inclusiveness. The culture of diversity, mutual respect, social values and spirit of inclusivity is inculcated among students through various extension activities performed by NSS, NCC & Rover/Ranger.

The three NSS units undertake a plethora of events ranging from cleanliness drives, tree plantation, awareness rallies, communal harmony, gender equity, field visits to slum areas and many more. In the similar way NCC and Rover/Ranger camps are also sensitizing the students for community work. Various activities such as essay writing, poster making and exhibitions are also organized to develop a sense of inclusiveness and social responsibility among students. The college always considers the progress of rural area students which is the actual strength of the institution.

In organizing these activities the college has been following a reduced paper drive since the last five years. We also strictly prohibit use of thermocol for any creative activities and most of the creative work are done by recycling of old material.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The college proposes to make all staff digitally self-sustained

so that they can impart Knowledge through the online mode.

• To prepare for the implementation of NEP2020 from next session.

• More MoU with industries, organizations and institutions will be signed for the benefit of the students.

• To initiate and encourage the staff members to make more and more proposals for research projects.

• Smart classrooms will be included for making the best use of available resources.

• Green initiatives like shifting of institutional dependence on solar energy and rainwater harvesting will be implemented on a large scale.

• More skill-based programmes will be started by most of the departments.

• Upgradation of Moot court will be done.

• Upgradation of the library is proposed. Library will be converted to a digital library unit for providing access to digital resources.

• To establish the History Museum so that students can learn through experiencing learning.

• Central instrumentation facility will be strengthened.

• Alumni networking and connection will be strengthened to provide platforms to accomplished alumni to support the students.